

BALCHEM ITALIA SRL, in compliance with the duty to inform set forth under art. 13 of the D. Lgs. dated 30 June 2003, no. 196 of Italian Law, our company (or its entitled persons) hereby declares that:

A

All the data that have to be provided us in order to accomplish to our business agreements, are collected with the sole purpose of a complete and accurate execution of the professional and commercial services (provided to you) with relation to:

1. Fulfil fiscal and accounting tasks
2. Suppliers' handling; Suppliers' administration; handling of business agreements, orders, shipments and invoices; selection in accordance to internal business requirements
3. Legal disputes handling, contractual nonfulfilment; debt collection
4. Risk management: Suppliers' reliability; running of annual Suppliers' reports

B

Data will be processed in accordance to the following conditions:

1. Data collection from customers
2. Data collection from private and public databases
3. Data recording and processing on paper support (backing)
4. Data recording and processing on magnetic support (backing)
5. Data settings through automated and not automated databases
6. Customers' profiling
7. Outsourced data processing
8. Internal and external employees data processing, in accordance to their duties

C

If this is required to pursue the objectives indicated in point A, all the collected data can be transferred to:

1. Banks and credit institutes
2. Professional and consultant organizations
3. Insurance brokers
4. Public agencies only when it is provided for the law
5. Intercompany or business related firms

D

With reference to the handling of Suppliers' personal details realized by Balchem Italia srl, our company recognises to Suppliers all the rights and powers foreseen by art. 7 of the D. Lgs. dated 30 June 2003, no. 196, which is entirely showed (quoted) here below.

E

The data controller sets forth under law is:

Balchem Italia srl - registered offices in Via del Porto snc, 28040 Marano Ticino (NO)
- tel +39 0321 9791

We hereby inform you that we outsource some service activities to external firms we trust, in order to carry out different administrative and technical tasks in our name. These firms are our direct collaborators (partners) and are recognised are Data processors. The list of our external collaborators is constantly updated and it can be obtained through a written request sent to the address indicated above.

F

All the data required to Suppliers have been collected with the sole purpose of a complete and accurate execution of the professional and commercial services we offer, and the related valuation of possible nonfulfilment. For this reason, the handling of all Suppliers' personal details we collect, and the pursuing of the aims established in point A n. 1-2-3-4, do not require Suppliers' consent, since any refusal in providing the data or in pursuing the aims indicated above, will involve the inability to establish and carry on any business relationship.

Marano Ticino – March 31st, 2009

Article n. 7

Right to Access Personal Data and Other Rights

1. A data subject shall have the right to obtain confirmation as to whether or not personal data concerning him exist, regardless of their being already recorded, and communication of such data in intelligible form.
2. A data subject shall have the right to be informed
 - a) of the source of the personal data;
 - b) of the purposes and methods of the processing;
 - c) of the logic applied to the processing, if the latter is carried out with the help of electronic means;
 - d) of the identification data concerning data controller, data processors and the representative designated as per Section 5(2);
 - e) of the entities or categories of entity to whom or which the personal data may be communicated and who or which may get to know said data in their capacity as designated representative(s) in the State's territory, data processor(s) or person(s) in charge of the processing.
3. A data subject shall have the right to obtain
 - a) updating, rectification or, where interested therein, integration of the data;
 - b) erasure, anonymization or blocking of data that have been processed unlawfully, including data whose retention is unnecessary for the purposes for which they have been collected or subsequently processed;
 - c) certification to the effect that the operations as per letters a) and b) have been notified, as also related to their contents, to the entities to whom or which the data were communicated or disseminated, unless this requirement proves impossible or involves a manifestly disproportionate effort compared with the right that is to be protected.
4. A data subject shall have the right to object, in whole or in part,
 - a) on legitimate grounds, to the processing of personal data concerning him/her, even though they are relevant to the purpose of the collection;
 - b) to the processing of personal data concerning him/her, where it is carried out for the purpose of sending advertising materials or direct selling or else for the performance of market or commercial communication surveys.